



## Professional Development Advanced Placement Request Form

Name: \_\_\_\_\_

Washington County High School \_\_\_\_\_

School Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Applicant Phone number \_\_\_\_\_

Applicant email address \_\_\_\_\_

Date of Request: \_\_\_\_\_

Amount of Request: \_\_\_\_\_

Date(s) of Proposed Activities: \_\_\_\_\_

Please compose a short bio that provides information about why the applicant is qualified to receive this grant. Include applicant's academic credentials, teaching history, experience as an AP teacher and any other information that you think would be helpful in presenting your case to the AP grants committee. (500 word max)

**Brief description of proposed activity:**

**Explanation of how you and the school where you currently teach will benefit from the proposed activity:**

**Please list volunteer activities in which you engaged that benefit your community:**

**Budget:**

**For this section, please:**

- 1. Submit an itemized list of expenses for your travel, research or other related expenses.**
- 2. Include funding provided by any other source.**

**Please complete the form and include attachments listed. For this round of grant disbursements, submissions will be accepted beginning March 12, 2025. The deadline for submission is April 12, 2025. Awards will be announced by April 30. Projects must take place during the fiscal year starting July 1, 2025 and must be completed by June 30, 2026. A report will be required within 30 days of the completion of the funded project. Please submit your form and attachments by email to [info@wccf-wi.org](mailto:info@wccf-wi.org). In the subject line, please indicate AP Grant. If you have any questions, please contact Joan Rudnitzki, WCCF Executive Director, at [joan@wccf-wi.org](mailto:joan@wccf-wi.org)**

**If you receive an AP grant from the Washington County Charitable Foundation, you will be reimbursed for your approved expenses. To be reimbursed you will be required to submit a short report on the implementation of the grant along with a reimbursement request form, all receipts, programs, papers or other supporting materials related to the grant. Submit an itemized list of expenses for your travel, research or other related expenses. Include funding provided by any other source, including the school district and any funding that you are providing personally.**